



Children & Youth
Partnership
FOR DARE COUNTY

a partner
in the

Smart Start
network.

Children & Youth Partnership for Dare County Play & Learn Lending Library Agreement

Procedures for Using Materials:

- The loan period is 2 weeks. All overdue items must be returned before any new items are checked out. If no one has reserved or requested the materials, you may call CYP at 252-441-0614 to extend your check-out time.
- If you are looking for something that is checked out, please let a staff member know so that a hold can be placed for you.
- Each borrower will be allotted a maximum of 2 kits at a time and 5 books/other items at a time. This is to ensure that items are available to others.
- Before using checked-out materials, please inspect all items to ensure appropriateness for your child's age, and read any safety materials that accompany the items before allowing your child to play with them.

Misplaced or Broken Items:

- Each kit contains a complete inventory of the kit's contents. Please review this list and note any missing/broken items on the sheet included with this kit.
- We realize that items occasionally could be misplaced or broken. Borrowers will not be held liable for lost or broken items (within reason). However, we ask that borrowers take care of items checked out as you would your own.

Cleaning Items:

- The borrower is responsible for cleaning all items before they are returned. We also ask that you take out all materials and wipe out the bottom of the kit as well.
- Please sanitize hard or plastic surfaced items with a solution of (1/2 teaspoon bleach per quart of water) or a disinfecting wipe (like Clorox).
- Please DO NOT wash cloth items with this solution. Cloth items should be washed according to item instructions (i.e. hand wash, line dry, etc.)

By signing below, I acknowledge that I have read and understand the Play & Learn Lending Library Agreement above. I understand that I am responsible for returning materials in good repair by the due date to the Center for CYP. I also understand that I am releasing Children & Youth Partnership for Dare County from any and all liability which might occur while utilizing resources provided by Children & Youth Partnership through the Play & Learn Lending Library.

Print Name

Signature

Date

Please complete both sides of this agreement.



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Name: _____
Last First Middle Initial

Address: _____
Street Apt.# City State Zip Code

Phone: _____
Cell/Home

Email: _____

☐ I would like to receive information about Children & Youth Partnership for Dare County (CYP), including events, parenting workshops, and other programming provided by CYP.

Please check all boxes that apply to you as a borrower for the Play & Learn Lending Library:

- ☐ Early Childhood Teacher/Director
- ☐ Student not yet Employed in Child Care Program
- ☐ Technical Assistant
- ☐ Parent, Relative, or Guardian
- ☐ Home Visitor or Family Support Staff
- ☐ Therapist or Other Medical Professional
- ☐ Friend/Family/Neighbor Care Provider
- ☐ Other: _____

Please enter the number of children who will benefit from items you borrow: _____

For Early Childhood Educators Only:

If you are currently employed as an early childhood educator, what is your place of employment?

What age group will the resource materials you are checking out be used for? _____

CYP OFFICE USE: _____

Please complete both sides of this agreement.