



EXPO Information Packet  
April 12 - 14, 2019

Flying Pirate  
Half Marathon

First Flight 5K



*The Outer Banks*  
VISITORS BUREAU



**WELLS  
FARGO**

# EXPO Need2KnowInfo

## Please Read Carefully - These Rules are Part of Your Contract Dates and Hours

### FLYING PIRATE EXPO

- Friday, April 12th: 6:00 PM-9:00 PM
- Saturday, April 13th: 9:00 AM-6:00 PM

### SET UP

- Thursday, April 11th: 6:00 PM-9:00 PM

### MOVE OUT

- Saturday, April 13th: 6:00 PM-8:00 PM
- **NOTE: Exhibits must remain intact and be manned for the duration of the EXPO**

## Set-Up Company

Please contact Exhibits Inc. directly if you need additional tables, chairs, linens etc. for your booth.

**Exhibits Inc.**, 2505 Glen Center Street, Richmond, Virginia 23223

Dana Cornett: (804) 788-4400 or email: [dana\\_cornett@xhibitsinc.com](mailto:dana_cornett@xhibitsinc.com)

**Booth Equipment:** Booths will be set with 8' high back drape and 3' high side rails in the show colors (Red & Black). The booth package includes one 6' skirted table, two chairs, one wastebasket.

## Electricity

Electrical service is provided by the Dare County Youth Center. There is an additional \$25 fee for electricity.

## Internet Service

Internet access is not available at the Dare County Youth Center. We advise that you bring a wireless accessory or have wireless cell service for your internet devices and tablets.

## Booth Payment

**Booth fees must be paid in full by April 1.**

An invoice will be via the email you provide on the online form that can be paid securely online.

## Cancellation of Exhibit Space

Cancellations must be made in writing. Any company that gave notification before April 1, 2017 will receive a refund of 50%. **No refunds will be given after April 1st.**

## Use of Exhibit Space

Exhibit space is to be used solely for the display of the exhibitor's products and services offered for sale or information. Exhibitors are not permitted to sublet any portion of their space or to display merchandise of other manufacturers or distributors where no direct business exists between them. All exhibits must be of such a nature as to not obstruct the view or interfere with exhibits of others. No exhibit material may extend beyond the boundaries of the exhibit space.

## Food Service

In order to distribute prepared on site food or beverage of any kind you must obtain permission from the Expo Coordinator and a Temporary Food Service Permit from the Dare County Health Department by calling 252-475-5080.

## Trash & Recycling

Vendors will be responsible for maintaining a clean booth area. We ask that all trash and recycling items be disposed of and will provide you with the location of the facility trash and recycle bins at the EXPO.

**Outer Banks Sporting Events Staff** Shane Miles, Strategic Initiatives Coordinator, 252-255-6273 (office)



# EXPO Location & Parking

## EXPO Location & Vendor Parking

Please review the parking instructions below. Vendor parking will *not* be available in between the FFES & FFMS on Friday after 6:00 pm & Saturday after 9 AM. Parking is available at the main parking lot FFES. (see below)

## Expo Location

### First Flight Middle School (FFMS)

- 109 Veterans Drive, Kill Devil Hills 27948
- Turn west (away from the ocean) from US158 (S. Croatan Hwy.) onto Colington Rd./W. Ocean Bay Blvd.
- Go to the first traffic light and take a left onto Veterans Drive.
- Continue to the traffic circle and make a right.
- Turn into the parking lot INBETWEEN the FFES & FFMS on the left. Expo entrance is on the side of the FFMS, NOT the main entrance

## Parking - Unload your materials and please move your vehicle.

**There is no vendor parking allowed at the Expo.**

- **FRIDAY- Vendors are required to move vehicles prior to start of EXPO.**
- Parking is available at the First Flight Elementary School main entrance parking lot for both Friday and Saturday
- Thank you for allowing our runners and their friend & family to park close to the expo entrance!

## DEMOGRAPHICS:

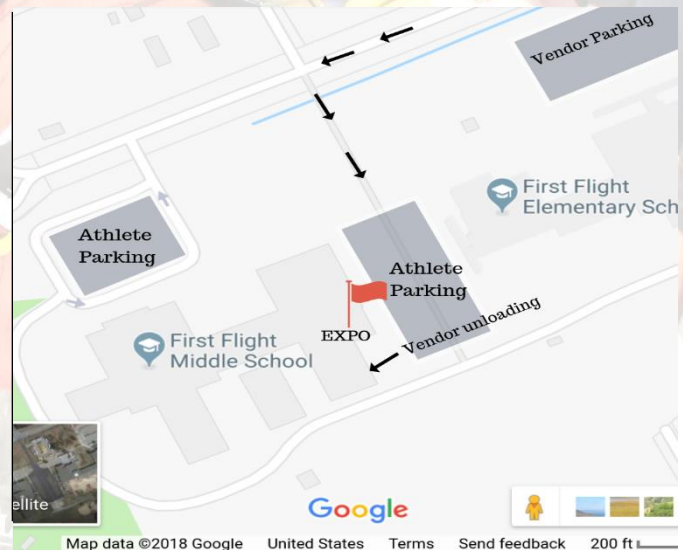
2018 Flying Pirate Runners included the following:

WOMEN: 62.5%  
Ages 35 -45

MEN: 37.5%  
Ages 35 - 50

Total participants 1400

Total Expo participants 3000+



College Educated, upper middle income earners!

**Please join us for the best event on the Outer Banks this spring!**

**Kick off our running season at the Flying Pirate Half Marathon and First Flight 5K.**

**Sign up now for BOTH the Flying Pirate Expo and the TowneBank Outer Banks Marathon Expo and SAVE \$50! Contact Shane for more information on how to save.**